



May 22, 2015

Mr. Kenneth L. MacKenzie  
1601 Pennsylvania Ave, NW  
Washington, DC 20500

Dear Mr. MacKenzie:

This is in response to your U.S. General Services Administration (GSA) Freedom of Information Act (FOIA) request (GSA-2015-000645), dated March 24, 2015, in which you requested "an itemized record of travel expenditures for government officials. Especially pertinent is the mode of transportation."

On April 30, 2015, we asked that you clarify your request since GSA did not have one report that provided all the information you were requesting because GSA implemented a new travel system Concur Government Edition (CGE) in 2014. In our communications to you, we offered a couple of options:

1. For 2013 Travel Data:
  - A report that would provide a breakout of air and rail expenses by GSA region. However, it would not include the destination location.
2. For 2014 Travel Data:
  - A report that would provide the GSA organization, the destination, and the amount spent on common carrier (airfare and rail). However, this report would not breakout air and rail but would give one overall cost for common carrier which could be air, rail or a mix of both;
  - A report that would give the GSA organization, the amount spent on airfare, and the amount spent on rail; however, it would not provide a destination.

In your April 30, 2015 clarification response, you stated, "[b]oth options you present are obviously useless for my stated purpose. I request that you take action to consolidate the databases so that internal government policies regarding official travel can be meaningfully analyzed in the future."

Please be advised that under FOIA, we are not required to create a report that is not already available. Therefore, we decided to provide you what reports we do have to satisfy the general requirement of your request.

In response to your request, we are providing the following documents:

- 2013 Travel Data: **Common Carrier Expenses for GSA by Region 2013**: This data was pulled when GSA was still using the previous travel system, E2Solutions. This report provides a breakout of air and rail expenses by GSA region. It does not include the destination location.
- 2014 Travel Data: This data was pulled from the current travel system, Concur Government Edition (CGE). Please, note that the total amounts in the two reports are materially the same but will not match exactly due to slight variations in the search criteria that were available.
  - **Common Carrier (Air and Train) Expenses by Organization with Per Diem Location for 2014**: Provides the GSA organization, the destination, and the amount spent on common carrier (airfare and rail). However, this report does not breakout air and rail but rather provides one overall cost for common carrier which could include air, rail or a mix of both.
  - **GSA Common Carrier Expenses by Org for 2014**: Provides the GSA organization, the amount spent on airfare, and the amount spent on rail. It does not provide a destination location.

This completes our action on this request. Should you have any questions, please contact Christine Courter at 202-501-9136 or call the FOIA Requester Service Center at (855) 675-FOIA.

Sincerely,

*Travis Lewis*

Travis Lewis  
FOIA Program Manager

Enclosures